



# GOVERNORS' UPDATE

## March 2008

Welcome to the update on the business of the Board of Governors at Sir James Henderson School. The Board met on Thursday 6 March 2008 and the aim of this update is to provide parents and staff with a summary of the business of those meetings.

Prior to each monthly Board meeting two members are available in school if requested to provide a 'surgery' for discussion and comment on the work and operation of the school and its Board. If you are planning to attend the surgery it is essential to contact Reception and indicate the time you will arrive and the nature of the topic you wish to discuss. If there are no parents signed up by 3.30.pm we will assume there is no need for a surgery that evening.

Parents can communicate directly with all Board members by using the Board e-mail address: [board@sjhschool.com](mailto:board@sjhschool.com)

This update and other Board communications are available on the SJHS Community section of the new SJHS website: [http://www.sjhschool.com/gov\\_update.asp](http://www.sjhschool.com/gov_update.asp)

### **Building Update**

Mr. Furlan and Mr. Noble are in discussions with the local council of two neighbouring towns which have land available for a potential new school. Both of these contacts were provided by parents. The Building Committee also met with two real estate consultants to discuss their offers to help the school find new premises.

### **Management Structure**

The Board is currently exploring, together with the Principal, ways of strengthening and improving the management structure of the school in order to meet the

evolving needs of the school and to better face the challenges of the next few years. In the coming months, the Board and the Senior Leadership Team will work together on this project, which may entail the creation of new management roles and responsibilities.

### **Foundation/Development Officer**

The school's external accountant has been given the task of starting the proceedings for the creation of a Foundation with Onlus status. The bylaws should be ready for Government approval in early April. The foundation will also require the approval of a majority of the members of the Association at an extraordinary AGM in September. Mrs. Loiacono and Mr. Berger will work together with the external accountant to ensure that the process goes in a smooth and timely manner.

Board members agreed on the need to set up a Development Office to help raise funds for the foundation.

### **Treasurer's Report**

The Treasurer reported that the cash position remains strong (€2.4 m) with 782 students on roll.

The administration sent an e-mail reminding parents that the latest payments are overdue. As per the new procedures, interest payments will be charged to late payments. To reduce the risk of parents not receiving school bills, and consequently not paying fees, the school will now send out bills via e-mail for those parents who prefer this means of communication.

### **New Committee**

In light of questions regarding disciplinary procedures following a recent school trip, a new committee has been established to revise all forms and procedures that require parent signature. Members of the committee will be Mr. Berger (Chair), Mrs. Loiacono and Mr. Church.

The meeting closed at 11.00 pm the next meeting scheduled for April 18<sup>th</sup> at 7:30 pm.