

## Sir James Henderson School

### Summary of the Meeting of the Board of the Association

3 May 2010

The SJHS Association Board met on Monday 3 May 2010.

The Principal presented his report for the month of April which constituted the key item on the agenda.

#### **Finance**

Following a number of requests to the Principal by the Board for clarification of the 2010/11 budget and tuition fees proposed on 30 March 2010 and subsequently discussed in April 2010, the Board was advised that the Finance Committee had been requested to meet with the Principal and his team to review in detail the revised proposed 2010/11 budget and tuition fees with a view to concluding the analysis and management making a final recommendation for an increase in 2010/11 tuition fees to the Board.

The proposed 2010/11 budget and tuition fees were discussed by the Board in the context of the primary objectives to strengthen and improve the quality of teaching in the Lower and Upper Schools in particular with regard to full implementation of the IB programme, to undertake necessary repair and maintenance to the current building and to provide for and invest in the future development of the school whilst maintaining and improving cost control and efficiencies.

The Board approved the Principal's final recommendation of an average overall 5% increase in tuition fees conditional upon a number of immediate actions.

The Board also resolved to implement external advice received and to reduce the Association Fee to Euro 100 and to incorporate the balance of the Association Fee into the Tuition Fee.

#### **Education**

The Principal reported on the status of recruitment of new and replacement staff for September 2010 and provided an update on the search for a highly experienced Bursar to lead the administration and finance functions for the next phase of development of the school.

#### **Building**

The Principal reported on the status of the assembling of a team of technical and legal advisers to advise the school on the current options for a potential new building and on the ongoing search for alternative options.

The Principal advised on status of legal advice in the ongoing negotiations with the Comune regarding the current state of repairs of the current school building.

#### **Governance**

The Board resolved to examine the composition of the Board in terms of parent and external Board members and to determine the action required to implement electronic voting for the next AGM.

#### **Other**

The Principal reported on the progress regarding an alternative uniform supplier and the plan to sell current uniform stock with the assistance of the Friends.

The next Board meeting is scheduled for Monday 31 May 2010.